

## EasyChair instructions for Authors

The submission and review of papers for the *ACI-fib*-RILEM FRC Workshop 2026 will be managed through an online conference paper management system called [EasyChair](#). This system gives you, the author, complete control over your submission. You can upload your abstract and check on the review status of your submission. The submission process consists of following stages:

1. Abstract submission
2. Extended abstract submission and full paper submission
3. Revised paper submission

The Scientific Committee will review all abstracts and notify the authors about the results. The authors of accepted abstracts will be asked to submit an extended abstract and a full paper if they would like their paper potentially included in the proceedings or an extended. Full papers will be anonymously reviewed by experts in the field. The authors of accepted full papers will be asked to submit a revised version.

It is an option for your submission to not include a full paper (abstract and extended abstract only), if you don't want it published in the proceedings.

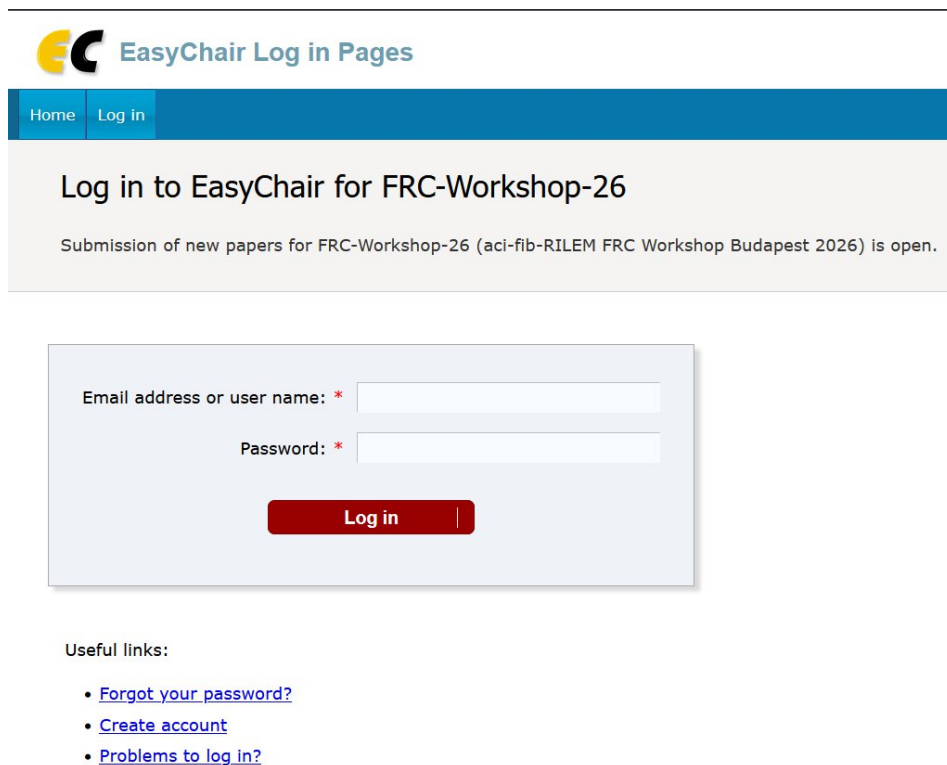
This guide is intended to support authors during the submission process. It has four parts:

- Setting up an account
- Abstract submission
- Extended abstract and full paper submission
- Revised paper submission

While the procedure is quite simple and thus we do not anticipate users running into trouble, we are happy to help if you encounter problems. In the event that you do need help, please contact the technical chair at: [frcworkshop2026@emk.bme.hu](mailto:frcworkshop2026@emk.bme.hu)

## 1 Set up an account as an Author

First, you will need to set up an account (username and password) as an author. Go to <https://easychair.org/conferences?conf=frcworkshop26> . You will then be automatically directed to the page shown in Figure 1. Either log in if you have a registration from previous conferences or click on create an account. Follow the onscreen instructions through the registration process and don't forget to verify the registration with the email the system automatically sends to you.



**EC** EasyChair Log in Pages

Home Log in

### Log in to EasyChair for FRC-Workshop-26

Submission of new papers for FRC-Workshop-26 (aci-fib-RILEM FRC Workshop Budapest 2026) is open.

Email address or user name: \*

Password: \*

**Log in**

Useful links:

- [Forgot your password?](#)
- [Create account](#)
- [Problems to log in?](#)

Figure 1: Log in or create an account

After your registration to the site is finished, go back to <https://easy-chair.org/conferences?conf=frcworkshop26>

## 2 Submit your abstract(s)

After logging in to the EasyChair website for FRC-Workshop-26 you may select your role as an author and click on the “New Submission” link located in the top-left corner of the menu bar to submit a new abstract (as shown in Figure 2).

New Submission Submission 1 Help Conference [News](#) EasyChair

## My Submissions for FRC-Workshop-26

Using the submission author environment you can view or manage your submissions to FRC-Workshop-26. You can make new submissions or update your previous submissions.

To **make a new submission** click on "New Submission".

To **view or update a submission** click on the corresponding "view" icon.

Additional information about submission to FRC-Workshop-26 can be found at the [FRC-Workshop-26 web page](#).

Questions about submissions can be sent to the conference contact email(s) [frcworkshop2026@emk.bme.hu](mailto:frcworkshop2026@emk.bme.hu).

Figure 2: The main page for authors.

Follow the on-screen instructions and fill out all of required information (as shown in Figure 3) about the authors.

**Note:** You must use the same email address that you signed up with when creating the EasyChair account.

## New Submission for FRC-Workshop-26

Click on "Submission templates" to **download submission templates for this conference**.

Follow the instructions, step by step, and then use the "Submit" button at the bottom of the form. The required fields are marked by \*.

### Author Information

For each author please fill out the form below. Some items on the form are explained here:

- **Email address** will only be used for communication with the authors. It will not appear in public Web pages of this conference. The email address can be omitted for not corresponding authors. These authors will also have no access to the submission page.
- **Web page** can be used on the conference Web pages, for example, for making the program. It should be a Web page of the author, not the Web page of her or his organization.
- Each author marked as a **corresponding author** will receive email messages from the system about this submission. There must be at least one corresponding author.

**Author 1** ([click here to add yourself](#)) ([click here to add an associate](#))

First name<sup>†</sup>: \*

Last name: \*

Email: \*

Country/region: \*

Affiliation: \*

Web page:

corresponding author

Figure 3: Authors information

Fill out the text abstract, keywords and the related topics (as shown in Figure 4 and Figure 5). For abstract formatting in the docx or .odt file please refer to the Abstract template available at the top-right corner of the page.

#### Title and Abstract

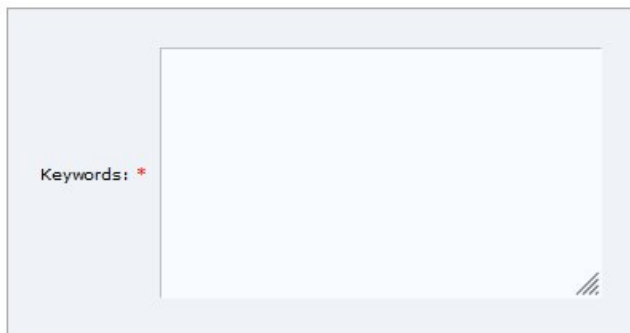
The title and the abstract should be entered as plain text, they should not contain HTML elements.



The form consists of a light blue rectangular container. At the top left, the text "Title: \*" is followed by a horizontal input field. Below this, a horizontal line separates the title section from the abstract section. Underneath the line, the text "The abstract should not exceed 1500 characters" is displayed. To the left of a large, empty rectangular text area is the text "Abstract: \*". A small icon of three diagonal lines is located in the bottom right corner of the text area.

#### Keywords

Type a list of keywords (also known as key phrases or key terms), **one per line** to characterize your submission. You should specify at least three keywords.



The form consists of a light blue rectangular container. To the left of a large, empty rectangular text area is the text "Keywords: \*". A small icon of three diagonal lines is located in the bottom right corner of the text area.

Figure 4: Abstract submission, abstract and keywords

## Topics

Please select topics relevant to your submission from the following list. Topics are typically used for assigning submissions to reviewers and for conference analytics.

**Design specifications for applications**

fib Model Code 2020  Standards and design specifications

Improved material behaviour and modelling  Improved structural behaviour and modelling in reinforced and in prestressed concrete members

**Sustainability, Durability, Serviceability**

Design aspects for sustainability. Life Cycle Analysis.  Serviceability aspects: cracking, first crack, crack pattern, spacing of cracks, crack widths, increase of crack width

**Retrofitting and strengthening of existing structures**

Retrofitting and strengthening structures

**Structural applications**

Buildings, Bridges, Foundations  Tunnels

Prefabrication  Concrete industrial floors

**Design aspects for long term and extreme loads**

Long term behaviour and modelling for shrinkage, creep, fatigue  Efficiency of fibres for fire, impact loading or blast

**Fibres in new types of concretes**

Potentials for fibres in 3D printed concretes

## Files


**abstract.** Please upload your abstract in .docx or .odt format. Please follow the template provided, which can be downloaded in the up right corner of this webpage.

No file selected.

Figure 5: Abstract submission, topics and files.

Click on the “Submit” link to submit your abstract at the bottom of the webpage. Please only submit abstract files at this stage.

After completing a submission, a new menu bar ("Submission #" or "My Submissions" in the case of multiple submissions) is created (as shown in Figure 6). Click on “Submission #” for changing any information about the submission.

 **FRC-Workshop-26 (author)** [Docs](#) / [Log out](#)

New Submission | Submission 1 | Help | Conference ↶ | **News** | EasyChair

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**FRC-Workshop-26 Submission 1**

If you want to **change any information** about your submission, use links in the upper right corner.

For all questions related to your submission you should contact the conference organizers. [Click here to see information about this conference.](#)

[Update information](#)  
[Update topics](#)  
[Update authors](#)  
[Update file](#)

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[Withdraw](#)

Figure 6: A page for changing your submission(s).

Use the links at the top-right corner for:

- **Updating information about your submission:** select “Update information” from the right-hand menu of the Submission screen to change any of title, abstract and keywords of your submission.
- **Updating author information for your submission:** select “Update authors” to modify any information about the author(s) and click “save.” In the case of multiple authors, you can add (“Add new author”) or remove authors (Click on “X”); then update the order of the authors by selecting the “Reorder authors” button.
- **Uploading files:** the “Add file” link may be used to upload files. Please only upload abstract files at this stage.
- **Withdrawing the submission:** select “Withdraw” to withdraw the submission.

At the end of the submission procedure (a new submission or an update of an old one), you will receive a confirmation email. Once the review process is completed, you will receive acceptance/rejection notification with reviews by email.

### 3 Full paper and extended abstract submission

You can submit a full paper only by updating the submission you submitted as an abstract. The option for full paper files will be added only after all abstracts are evaluated. Once you have completed the abstract submission, the menu bar "Submission #" or "My Submissions" in the case of multiple submissions is created. By clicking on this tab, you will access information about your submission. In particular, using the menu in the top-right corner, you may change the title, abstract, and keywords by selecting “Update information” and you may also update authors using the “Update authors” page. Most importantly, you have to submit a full paper by selecting “Add file”. After clicking on “Add file”, you will be able to select the file you want to upload with the link “Select file”. Once you have uploaded a full paper, you may change the file by selecting “Update file” from the right-hand menu of this screen (which will replace the “Add file” link).

Once the full paper review process is completed, you will receive acceptance/rejection notification with reviews by email.

### 4 Revised paper submission

If your full paper was accepted, we request that you submit your revised paper electronically. To upload your final paper, click on "Submission #"

and select “Update file” from the right-hand menu of the Submission screen. By that time a new revised paper upload field will be opened. After selecting the file that you wish to upload from your computer, submit your revised paper by selecting the “Submit” button.